

## **Job Description: Worship Director**

### **Overview:**

The Worship Director will be responsible to develop, provide training, and oversee an effective worship & music ministry at Grace Church.

### **Personal Qualification:**

The Worship Director will...

- Have a clearly articulated personal testimony and call to ministry.
- Subscribe wholeheartedly to the Articles of Faith and Doctrine of the AGC and the By-laws, vision, mission, and policies of Grace Church.
- Have ministry experience that has demonstrated the blessing of the Holy Spirit.
- Have demonstrated leadership ability and be able to work well with other staff and ministry volunteers.
- Maintain a spiritual walk with Jesus through prayer and personal study of God's Word.
- Have the ability to play a lead musical instrument (guitar/piano etc.) and lead congregational worship.
- Working knowledge of AV equipment would be an asset.

### **Area Responsibilities:**

Work along with the staff, Elders, and ministry leaders to promote a healthy, growing ministry within Grace Church that promotes worship, fellowship, outreach, and discipleship within the congregation and extending into the surrounding community.

### **Worship Ministry:**

- coordinate Sunday morning worship services including:
  - appropriate song selection considering sermon theme or seasonal themes
  - assemble volunteer worship team members & AV team through Planning Centre and personal contact
  - personally lead Sunday morning corporate worship
- coordinate worship segments in conjunction with other Grace staff for special services during Christmas, Easter, outreach or other events.
- coordinate practices as required to ensure adequate preparation for Sunday services
- arrange for back-up worship leadership in your absence
- recruit new worship team members; mentor existing team members to encourage them to utilize their gifts and continue to strive for excellence in worship leadership
- recruit and coordinate training of additional AV/sound support members

**Administrative:**

- attend staff meetings as scheduled and contribute with a positive attitude to encourage other staff
- develop a positive relationship with all worship team, sound and AV volunteers
- meet with Lead Pastor as scheduled

**Organizational Relationship:**

- the Worship Director reports directly to the Lead Pastor and indirectly to the Elders of Grace Church

**Hours:**

This is a part-time, contract position of 10 hrs/week. The following is a suggested allocation of time:

- Sunday worship services (including pre-service practice) – 3.5 hrs
- Practices – 2.5 hrs
- Staff meetings & related activities – 2 hrs
- Service prep, research, other admin – 2 hrs

Remuneration will be determined based on ministry experience.

To inquire about this position, please email Pastor Win Bowman at: [win@gracechurch.ca](mailto:win@gracechurch.ca)